

Amateur Radio VE Exams

The Cuyahoga Falls Amateur Radio Club is sponsoring all elements (Technician, General and Amateur Extra) exams at the Northampton Town Hall at 851 West Bath Road, Cuyahoga Falls OH 44223. The exams will be held in the basement of the building.

You may sign up starting at 6:45 PM with the exam session starting at 7:00 PM.

VE Exams

All elements are always available and retests are usually permitted with the payment of a second fee as required by the ARRL. The current fee is \$15 payable in cash, check, or money order. You may continue to take the next higher license exam without an additional charge.

All sessions allow walk-ins so **no pre-registration is required**. If you have questions you can contact me by phone at: 330-928-8921 or email at: N8PZL@arrl.net

Be sure to arrive on time. Late arrivals that may disrupt testing will NOT be permitted to test. You must bring the following to the examination session.

1. A legal photo ID (driver's license, passport)
2. If no photo ID is available, two forms of identification:
 - a. non-photo ID/driver's license (some states still have them)
 - b. birth certificate (must have the appropriate seal)
 - c. social security card
 - d. library card
 - e. utility bill, bank statement or other business correspondence that specifically names the person; or a postmarked envelope addressed to the person at his or her current mailing address as it appears on the Form 605.
3. Students/minors may bring any of the above items and/or a school ID, minor's work permit, report card, or a legal guardian may present a photo ID.
4. Social Security Number (SSN) or your FCC issued Federal Registration Number (FRN); VEC's are required by the FCC to submit either your SSN or your FRN number with your license application form. If you prefer not to give your SSN at the exam session, then you may register your SSN with the FCC before exam day. Once you have a FCC issued FRN, you may no longer use your SSN on the application. For instructions on how to register your SSN with the FCC and receive a FRN, visit the FCC's FAQ page and the FCC's registration instructions page. Please note that some exam teams will only accept a valid FRN on your application. Check with your local exam team before exam day.
5. If applicable, bring either a photocopy of your current Amateur Radio license or a reference copy printed out from the FCC website, the license information printed from ARRL website or QRZ website, or the original(s) and photocopy(s) of any Certificates of Successful Completion of Examination (CSCE) you may hold from previous exam sessions. If your license has already been issued by FCC, the CSCE showing license credit is not needed. The photocopy(s) will not be returned. Instructions on how to obtain an official FCC license copy are on the ARRL **Obtain**

License Copy web page.

6. Two number two pencils with erasers and a pen.

7. A calculator with the memory erased and formulas cleared is allowed. You may not bring any written notes or calculations into the exam session. Slide rules and logarithmic tables are acceptable, as long as they're free of notes and formulas. Cell phone must be silenced or turned off during the exam session and the phones' calculator function may not be used. In addition, iPhones, iPads, Androids, smartphones, Blackberry devices and all similar electronic devices with a calculator capability, may NOT be used.

8. Bring a check, a money order or cash to cover the exam session fee(s). of \$15.¹

License Updates (at VE Exam Sessions)

If you are an ARRL member you can use a NCVEC 605 for to renew your license or update your address for free. You may be required to prove your ARRL membership.

Note these actions may also be done online via the FCC Universal Liveness System web site². Select Universal Liveness System and then Online Filing. You will be required to establish a free account with the FCC. Actually this is the preferred method.

Other Issues

Consult the ARRL Exam Element Credit Rules and Instructions to find the current rules for partial credit for expired licenses.³ On this page you will find information about Valid Forms of Exam Element Credit, Pre-1987 Technician License "Grandfather" Element Credit, CSCEs for Exam Element Credit and Additional Resources for Expired Licenses.

Hints and Suggestions

Some hints and suggestions are useful for passing the test. The exam pool questions and answers are available at the NCVEC⁴. There are many online practice test available online. Make sure the test covers the current question pool. Use the ARRL or W5YI study materials or find other study materials online. Do not study during the 2-hours preceding the exam. Don't take the exam until you are confident you will pass it the first time.

1 <http://www.arrl.org/what-to-bring-to-an-exam-session>

2 <http://wireless.fcc.gov>

3 <http://www.arrl.org/exam-element-credit>

4 <http://ncvec.org>